

Student Ministry Reopening Plan

Volunteers

Training: we will provide a training event for our volunteers to discuss the plan and procedures for reopening:

- Online – we will host a Zoom meeting to go over our reopening plan and procedures with all volunteers:
 - Zoom meeting will be recorded for those not able to attend the meeting at the scheduled time.
 - Chance to provide guidance to volunteers on the structure of Wednesday night programming.
 - Set clear expectations on what our plans and procedures are and the role every volunteer will play in making our reopening safe for students.

Facemasks: The use of a mask is required for volunteers and students, and for anyone who enters the facilities.

- Each volunteer/student will be responsible for providing their own mask.
- We recommend bringing a second mask in the event one becomes unusable.
- If you are unable to wear a face mask for medical reasons, other opportunities for you to participate will be made available virtually.

Programming

Stage one: Upper Room will resume on-campus meeting.

Phases for reopening: Upper Room will resume meeting as the Student Center reopens. Sunday morning programming will resume several weeks after multiple adult services are provided in the Worship Center.

Limited capacity: To promote social distancing, we have chosen the largest Student Center areas for worship and small groups. There is NO limit on students at the moment. In a high attendance situation, we will divide the groups further and open extra breakout rooms to allow for social distancing.

Cleaning procedures

Products: We will use products approved by the CDC ([CDC cleaning and disinfecting procedure](#))

- Many of the rooms/areas of the building will not be used and will be blocked off or locked to allow for proper and thorough sanitizing.

- We will have one set of bathrooms (the upstairs elevator lobby bathroom) available for student and volunteer use. These rooms will be fully sanitized and disinfected between each Upper Room.
- The Family Room, used for volunteer childcare, will have minimal toys available and will be fully sanitized and disinfected between each Upper Room.
- Hard surfaces will be washed with soap and water, then cleaned with disinfectant. Areas include door handles, light switches, stair railings, and other frequently touched surfaces.
- Seating areas in Student Worship and small group rooms will be sanitized and disinfected after use.
- All equipment used for games/activities will be sanitized and disinfected after use.
 - [CDC list for cleaning agents that fight against SARS-CoV-2 \(COVID-19\)](#)

UPPER ROOM

Schedule

6:00 pm – 6:35 pm

- **Drop off and activities outside the building (weather permitting)**

**In the event of inclement weather, we will provide activities that follow social distancing and CDC guidelines in the Student Worship Center.*

- Student drop off will be at the Northeast doors of the Student Center (Tower entrance).
- Accommodations can be made for students who need to be inside the building due to medical conditions, heat, or other circumstances.
- Student Zone and Snack Shack will be closed. There will be bottled water available to all students and volunteers.
- Sensory Room will also be closed due to CDC guidelines. Sensory items that can be properly sanitized between use will be available.

6:35 pm – 6:45 pm

- **Check-in and temperature checks upon entrance**
 - Students will be called into the building by age groups in staggered order to allow for social distancing and avoid build up in doorways.

6:50 pm – 7:25 pm

- **Service including games, live worship, a message, and communion**
 - All chairs in the Worship Center will be pre-set to follow social distancing guidelines, as well as divided into groups to allow for smoother dismissal to Small Groups.

- Communion will be hands-free, pre-packaged cups similar to Sunday mornings.

7:25 pm – 7:30 pm

- **Dismiss to Small Groups**

- Small group rooms will be measured and pre-set to follow social distancing guidelines.

7:30 pm – 8:00 pm

- **Small Group Time**

- Students will be asked to stay in their small group rooms until pick-up.

8:00 pm

- **Parent Pick-up**

- Students will exit the Student Center through the Northeast doors (Tower entrance).

Class/Facility information

Doors/entryways: All doors and entryways will have doors propped open before service. Doors will be closed by the volunteers after class starts for the student's safety (reference our Safety policy and procedures).

Hand Sanitizer: Stations will be placed at the doorways of every small group room and worship center. There will be hand sanitizer at the beginning of every social distanced game. Students will be encouraged to put on hand sanitizer before and after playing a game.

Rooms in Use: Information will vary on classroom location and age group:

- Pre-Service Activities: Will meet outside **weather permitting*, Will meet in the Student Worship Center (B204) otherwise (Student Zone, Snack Shack, and Sensory Room will be closed)
- Service: Will meet in the Student Worship Center (B204)
- Middle School Boys: Will meet in the Student Worship Center (B204)
- Middle School Girls: Will meet in the Pre-teen Worship Room (B221)
- High School Boys: Will meet in the Tower Room (B214)
- High School Girls: Will meet in the Kid's Common Area (B201)
- Volunteer Childcare: Will meet in the Family Room (B206)

Check-in

Student Check-in: Students will be checked in by a volunteer with a tablet by providing their name or phone number. New Students will be able to fill out a New Here card, and will be

added to the BSCC system for future check-in. Each student will be asked to wear a face mask throughout the evening.

Checking temperatures: All volunteers will have had their temperatures checked upon arrival to serve. There will be a volunteer who will perform the temperature checks as students enter the building. We will be using a touchless, forehead thermometer to allow social distancing. If the student's temperature is over [100.4 degrees](#), they will need to go home.

To know who has had their temperature taken or not, once a student is confirmed that they do not have a fever, they will be given a colored paper wristband to put on. Small group leaders will be instructed to look for that color wristband.

Avoiding crowded spaces: Students will receive their wristband and be instructed to stay 6-feet apart on the stairways leading to the Student Worship Center. The Student Zone will be closed. Once they enter the center, they will choose a socially distanced chair within their group. Students will not be allowed to switch or move chairs.

Small Group Leaders

Leaders: Small group leaders will walk around often to check for social distancing. They will also encourage the use of hand sanitizer. During service and in their small group time, they will watch to make sure students are in chairs 6-feet apart.

Volunteer Childcare: We will be offering childcare for the families who are serving as volunteers or small group leaders. This will be in the upstairs Family Room with minimal toys and all CDC procedures in place. This room will be socially distanced, as well as sanitized and disinfected frequently. Childcare workers and all children 5 or older will be required to wear a mask.

Responsibilities: These will be the volunteer's "go-to's." We do not know what things will look like upon returning, small group leaders will be the ones overseeing their group and stepping in when needed. Roles include, but are not limited to:

- Greeting families from a distance as they drop off
- Roaming before service to check for social distancing
- Playing games with students and encouraging use of hand sanitizer
- Passing out water and/or prepackaged treats
- Performing check-in and temperature checks
- Sitting amongst the students in service
- Leading a physically and spiritually safe small group
- Helping clean up after the students have gone

Parent's Responsibilities

Letter to Parents: Parent's will receive an email/letter in the mail regarding the reopening plans, how they can partner with us, and what their role is.

Health: If a student has felt sick within the last 24 hours, they should stay home. Symptoms include:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

Follow-Up

We request parents contact us directly when a student who has been on campus tests positive for COVID-19. We will follow the church plan for reporting any exposures. If you have any questions, comments, or concerns, please contact Matt Stevens at mstevens@bscc.org.