

# BLUE SPRINGS CHRISTIAN CHURCH

## ADMINISTRATIVE POLICY

BSCC POLICY NUMBER: FAC-4

TITLE: FACILITY USE FOR NON-PROFIT GROUP EVENTS

DATE: July 2004, revised September 22, 2010, revised July 2018

BSCC is glad to be able to offer the use of our facilities for select organizations for specific events not connected to the church.

However, these organizations must agree to meet the following guidelines:

1. The organization and its activities must not conflict with the beliefs and values of BSCC
2. The organization must be not-for-profit or civic group and the event must not include revenue generating activities.
3. Inappropriate behavior, alcoholic beverages and illegal drugs are not allowed. Smoking is not allowed inside any church buildings.
4. Reservations cannot be secured more than three months in advance, unless approved by Executive Pastor.
5. The organization agrees to assume financial liability for any damage to the church's real or personal property due to the negligence of any of its attendees and to reimburse the church all costs for needed repairs. Whenever possible the church requests that the organization provide the church with a certificate of insurance naming the church as insured.
6. Church-related activities are given preference in scheduling.
7. The Executive Pastor will have authority to approve events of organizations not affiliated with BSCC.
8. The frequency of use by any organization cannot exceed twelve times in one year and may be further limited because of the desire to allow other organizations to use the facility.
9. BSCC reserves the right to cease offering the facilities for use to any organization not affiliated with BSCC.
10. Any fees for the use of any BSCC facilities for non-profit groups will be determined by the Executive Pastor.
11. Any decorations planned for the event must be easily setup and taken down. No use of confetti or other party favors that will be difficult to clean up.