

**Executive Pastor**  
Blue Springs Christian Church  
Blue Springs, MO  
[www.bscc.org](http://www.bscc.org)

Blue Springs Christian Church (BSCC) is a nondenominational, Bible-believing church located on the east side of Kansas City, Missouri. The church currently welcomes an average of 1,100 adults and children to its Sunday worship services. BSCC is filled with followers of Jesus who love God and love each other. And we have a heart for serving and sharing God's love and compassion with our community and world. Our mission is very simple: We are here to guide children, students and adults into a fully devoted relationship with Jesus—together.

BSCC is searching for an Executive Pastor to guide the staff and direct the operations of the church. This ministry position will provide a pivotal and strategic role, requiring a leader who knows how to work well with vocational ministers, volunteers, and the business elements of a church.

BSCC is offering a competitive salary and benefits, coupled with a mission that is Christ-centered. Please see the job description and preferred qualities and experience below or on our website at [www.bscc.org](http://www.bscc.org). Candidates need to submit the following: 1) A cover letter; 2) A resume which includes education, experience, and a minimum of three professional references. Applications can be sent to [2001owen@att.net](mailto:2001owen@att.net) or mailed to: Blue Springs Christian Church, Attention Dick Owen, 7920 South 7 Highway, Blue Springs, MO 64014. Fax Number 816-229-0322. If you have questions about the position please contact Dick Owen at 816-229-3910.

## **BLUE SPRINGS CHRISTIAN CHURCH EXECUTIVE PASTOR**

**Job Objective:** Support the Overseers and Lead Pastor in the accomplishment of the church's mission, vision and overall health. Responsible for the leadership and direction of church staff. Oversee the following key areas: legal, financial, facilities and grounds. Serve the church as needed. This person will report to the Lead Pastor.

### **Job Description:**

#### Staff and Volunteers

1. Lead the ministry staff in the accomplishment of the church's mission through strategic planning, effectiveness evaluation, and overall direction.
2. Ensure the operational readiness of the church through leadership and oversight of support staff and contract for service performing duties in administration, finance, and facilities management.
3. Coordinate the following teams and individuals in the fulfillment of their ministries: Security; Finance; Building and Grounds; Emergency Response; Treasurer.

#### Administration

1. Maintain church insurance policies.
2. Coordinate receipts, recording and disbursement of church funds.
3. Manage building security and safety.
4. Maintain a handbook of church policies and guidelines.
5. IT management.

#### Personnel

1. Implement church personnel policies including benefits, rates of pay, and regulations.
2. Prepare annual salary ranges for all positions.
3. Maintain personnel records and employee handbook.

## **Executive Pastor, BSCC**

### **Preferred Qualities and Experience**

We are open to receiving applications from anyone with a skill set that would work well in our setting. If you do not meet some of the preferences below, please do not feel you are disqualified if you have a skill set that matches up well with the job description.

1. Proven leadership – Three or more years of experience on a senior leadership team within a church or organization. Good at building systems and processes, and managing projects. Spiritual gifts of leadership and administration.
2. Big picture orientation – Able to see how decisions and ideas impact the entire church. Able to contribute positively to the making of wise church-wide decisions, including vision casting.
3. Excellent interpersonal skills – Team player. Strong communication skills. Good at working through conflict and finding solutions.
4. Experience in Human Resource management, including hiring, performance evaluation, and disciplinary actions. Has overseen multiple paid staff.
5. Experience in organizational financial management.
6. Experience in writing and implementing organizational policies and procedures.
7. Experience in overseeing the facilities and grounds of a large organization.
8. An appropriate educational background from either a seminary or secular university. An ability to work with ministers and with the business elements of the church.
9. A deep, personal relationship with God, including an unyielding commitment to the Bible as God's unchanging truth. Committed to growing in one's love for God, love for people, and heart to serve.